

**AGENDA**  
**SHASTA-TRINITY SCHOOLS INSURANCE GROUP**  
**EXECUTIVE COMMITTEE MEETING**  
**McConnell Foundation**  
**800 Shasta View Drive, Redding, CA**  
**THURSDAY, SEPTEMBER 15, 2011      2:00 P.M. TO 3:30 P.M.**

Item No.	Item	Background/Recommendation	Action/Information	Page No.
1.0	<b>CALL TO ORDER</b> <b>PLEDGE OF ALLEGIANCE</b>	Announcement of Quorum	A	
2.0	<b>APPROVAL OF AGENDA</b>	Approve Agenda of September 15, 2011 Exec. Comm. Meeting	A	
3.0	<b>APPROVAL OF MINUTES</b>	Approve Minutes of March 25, 2011 Exec. Comm. Meeting	A	M-1
4.0	<b>PUBLIC COMMENTS</b>	Members of the public may address the Board regarding any items on the agenda within the subject matter jurisdiction of the Board, provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the President subject to the approval of the Committee.	I	
5.0	<b>GENERAL BUSINESS</b>			
5.1	Appoint Peggy Canale, Superintendent of Southern Trinity Jt. Unified School District, to Executive Committee	The position on the Executive Committee for a Unified School District has become vacant and it is allowed in the Bylaws for the President to appoint a person from that category for replacement. Peggy Canale will be appointed.	A	1
5.2	Financial Reports 5.2.1 Unaudited Year-End Financial Reports-2010/11 5.2.2 Year-to-Date Financial Reports - 2011/12	Financial Reports are presented for the Committee's information.	I	2
5.3	List of Expenditures	A list of all checks and wires from March through August 2011 is presented for the Committee's review and approval.	A	8
5.4	Investment Report	Quarterly Investment Reports for the third and fourth quarters are presented for the Committee's information.	I	20
5.5	Finance Committee Report  5.5.1 Recommend Implementation Audit for Medical Program Effective 7/1/11  5.5.2 RFP for Medical Claims Audit (not Rx)	The Finance Committee met on August 15, 2011. Minutes are attached for the Committee's information.  The Finance Committee is recommending an Implementation Audit for the 7/1/11 Anthem Medical Program to make sure all changes were properly implemented.  The Finance Committee is recommending a Claims Audit for 2010/11 Medical Claims. Rx claims do not need to be audited because of the implementation of the new EnvisionRx Pharmacy Vendor. Results of the RFP will be presented.	I  A  A	22
5.6	CAJPA Conference	A brief overview of the recent conference will be presented.	I	27
5.7	CAJPA Accreditation	A brief report on the progress CAJPA's accreditation program will be presented.	I	28
5.8	Consider Single-Signature for Checks under \$25,000	Currently, all checks require two signatures. This has proven difficult logistically and request consideration of single signature for checks under \$25,000	A	29

Item No.	Item	Background/Recommendation	Action/Information	Page No.
6.0	<b>HEALTH BENEFITS PROGRAMS</b>			
6.1	<p>Medical Program</p> <p>6.1.1 Year-End Claims Experience for 2010/11</p> <p>6.1.2 Claims Experience for 2011/12</p> <p>6.1.3 Financial Impact of Exiting District</p> <p>6.1.4 Health Benefits Committee</p> <p>6.1.5 Health Faire Report</p> <p>6.1.6 Dual Covered Employees re: Rx Copays</p>	<p>Claims Experience for Year-End 2010/11 will be discussed.</p> <p>Mercer will report on the Medical Program and how it is developing for the 2011/12 Plan Year</p> <p>Mercer will report on the impact that the recent exiting district will have on the JPA.</p> <p>The Health Benefits Committee is in the process of being repopulated and a meeting will convene in October.</p> <p>A report will be given regarding the success of the Second Annual Health Faire held August 27, 2011.</p> <p>Those employees that are dual covered currently both pay a copay and then have the ability to get reimbursed via a manual form. EnvisionRx has the ability to set up a group for these dual-covered employees so no copayment will be charged at the pharmacy. The financial impact will be discussed.</p>	<p>I</p> <p>I</p> <p>I</p> <p>A</p> <p>I</p> <p>A</p>	<p>30</p> <p>35</p> <p>40</p> <p>43</p> <p>44</p> <p>45</p>
7.0	<b>WORKERS' COMPENSATION PROGRAM</b>			
7.1	Open Bank Account for the New Self-Insured Program for LWP	LWP has requested that the JPA move their business to Chase Bank from Wells Fargo. Michael Strech will give a report on fees associated with the move.	A	46
7.2	Consider participation in a Pilot Program for Physical Therapy Network	Based on the claims audit and the Benchmark Study, it was determined that the JPA may be exceeding the average cost of claims as compared to other groups. In an effort to bring those costs down, a Pilot Program is being developed and it is proposed that the JPA participate for 6 months as a trial.	A	47
7.3	Prescription Drug Program	LWP will be enhancing its existing pharmacy management program to improve communication between the injured worker, the carrier, the pharmacy program, and the claims adjuster.	I	48
7.4	Cash Flow – Old Workers' Compensation Program	Large special funding requests from unanticipated major medical treatment (surgery) has drawn down the account and a more rapid pace than anticipated. Staff will provide a current status of account and recommendation to the Executive Committee.	A	49
8.0	<b>ADJOURNMENT NEXT MEETING:</b> The next meeting will be an Executive Committee Meeting on Friday, January 27, 2012 from 9:00 a.m. to 12:00 p.m. at the Hilltop Inn, 2300 Hilltop Drive, Redding, CA		A	

**AMERICANS WITH DISABILITIES ACT ASSISTANCE** - Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify our office (221-6444) as soon as possible. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to Shasta-Trinity Schools Insurance Group programs and events.