



# Agenda

## EXECUTIVE COMMITTEE MEETING / COMMITTEE OF THE WHOLE

DATE: FRIDAY, APRIL 24, 2015

TIME: 9:00 A.M.

ADDRESS: BEST WESTERN HILLTOP INN

ROOM: DOWNSTAIRS CONFERENCE ROOM

2300 HILLTOP DRIVE, REDDING, CA 96002

### CALL TO ORDER

### CONSENT AGENDA

1. **Motion: Approve minutes for January 30, 2015 Executive Committee Meeting** Pg. 01

### GENERAL BUSINESS

2. **Information: Student Teacher Workers' Compensation Coverage** Pg. 06  
An update is given for the status of liability for student workers
3. **Information: 2014-15 Workers' Compensation and Loss Prevention Update** Pg. 07  
An overview of the program will be presented
4. **Information: Health Benefits Committee Meeting Schedule** Pg. 08  
The Health Benefits Committee meeting dates and times are presented
5. **Information: CalPERS/PARS Update** Pg. 09  
An update of the application process is presented
6. **Information: CAJPA Re-accreditation Update** Pg. 10  
An update of the re-certification status is presented
7. **Motion: Delegation of Authority of STSIG Treasurer to Invest Surplus** Pg. 12  
Delegation authority to invest surplus is requested for approval
8. **Motion: Treasurer's Report of Investments** Pg. 19  
Investment report is presented as of December 31, 2014 in the approved CAJPA format
9. **Motion: Year to Date Financial Reports** Pg. 25  
2014-15 financial reports through February 28, 2015 are presented for approval
10. **Motion: Expenditures** Pg. 41  
Expenditures from January 1, 2015 through March 31, 2015 are presented
11. **Motion: 2015-16 Proposed Budget** Pg. 49  
The proposed budget for all programs is presented for approval
12. **Information: Loss Ratios** Pg. 56  
Loss Ratios for the health plans through February 28, 2015 are presented
13. **Motion: Bylaw Amendments** Pg. 63  
Two bylaw amendments will be presented for approval
14. **Motion: Medical Claims Audit** Pg. 64  
AON Hewitt to complete the medical claims audit is presented for approval
15. **Motion: STSIG Employee Handbook** Pg. 65  
STSIG Employee Handbook is presented for approval
16. **Motion: Policy & Procedure Update – Conflict of Interest Code** Pg. 87  
Conflict of Interest Code updates are presented for approval

17. **Motion: Workers' Compensation Actuarial Report – Bickmore** Pg. 91  
Workers' compensation annual actuarial study findings are presented for approval
18. **Motion: Workers' Compensation rate and ExMod** Pg. 100  
Based on the 2014-15 Bickmore actuarial report, ex-mods and rates will be presented for approval
19. **Motion: Health Benefits Consultants Services** Pg. 101  
Epic Consulting contract will be presented for approval
20. **Motion: STSIG On-site Health Clinic and Building** Pg. 112  
Authorization to proceed with an STSIG health clinic and the purchase of a building is presented for approval
21. **Motion: Lease renewal** Pg. 113  
Authorization to negotiate current lease is presented for approval
22. **Resolution: Authorization to join Self-Insured Schools of California and execute Joint Powers Agreement** Pg. 114  
Authorization to join and execute Joint Exercise of Powers Agreement for the Operation of a Common Risk Management and Insurance Program – SISC III /Self-Insured Schools of California
23. **Motion: Stop Loss Renewal** Pg. 126  
Authorization to negotiate and finalize the renewal is presented for approval
24. **Motion: Adjourn to Closed Session**
- Closed Session Public Employee Performance Evaluation Pursuant to Government Code Section 54957(b)(1): Executive Director
  - Closed Session Conference With Labor Negotiator Pursuant to Government Code Section 54957.6:
    - Agency designated representative: Board President
    - Unrepresented Employee: Executive Director
25. **Motion: Reconvene in Open Session/ Call to Order**  
Announcement of any reportable actions taken in Closed Session

## PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA

### ADJOURN

#### NOTICE TO THE PUBLIC

This Committee meeting may be attended by Board Members who do not sit on this committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

If you have any questions on the agenda, please contact the Shasta-Trinity Schools Insurance Group at 530-221-6444. Agendas are available at [www.stsigjpa.com](http://www.stsigjpa.com).

It is the policy of the Committee and Board of Directors of the Shasta-Trinity Schools Insurance Group JPA to encourage participation in the meetings of its legislative bodies. At each meeting, members of the public shall be provided with an opportunity to directly address the Committee/Board on items of interest to the public that are within the subject matter jurisdiction of the legislative body. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the President subject to the approval of the Committee.

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All public records relating to an open session item on this agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed to a quorum of the legislative body, will be available for public inspection at 350 Hartnell Ave. Suite D, Redding, CA 96002 at the same time that the public records are distributed or made available to the legislative body.

All items appearing on the agenda are subject to action. Staff recommendations are subject to change by the legislative body.