

Combined Finance Committee and Workers' Compensation Committee Meeting (Zoom)  
April 22, 2022, 8:30 am  
Shasta-Trinity Schools Insurance Group  
MINUTES

**Members Present:**

Robert Fellingner  
Jason Rubin  
Adam Hillman  
Cathleen Serna  
Melanie Holmes  
Jodie VanOrnum

**Others Present:**

Brooks Rice, STSIG  
Leah Grant, STSIG  
Kurt Walling, STSIG  
Lisa Blakeslee, STSIG

Robert Fellingner called the meeting to order at 8:34 am. Confirmation of a quorum of both committees.

CONSENT AGENDA

**1. Approve minutes for February 4, 2022, Finance Committee Meeting, and April 23, 2021, Workers' Compensation Committee Meeting.**

**2. Brown Act Meeting Compliance**

Jason Rubin moved to approve the consent agenda as presented. Cathleen Serna seconded.  
Approved: Robert Fellingner, Adam Hillman, Jason Rubin, Cathleen Serna, and Melanie Holmes.  
Opposed: None. Motion carried. Unanimous.

GENERAL BUSINESS

**3. June 30, 2022 Workers' Compensation Actuarial Report (items 3 and 4 combined)**

The meeting materials show liabilities are 6.6M which may be the bottom of this 8-year reduction process. No significant decreases are expected in the future. This may be the last year of decreased rates for STSIG. Claims are trending back to normal at about 150. The program is doing very well. The proposed rate is 1.99, which is a 5% decrease; however, there is an opportunity to decrease more if part of the STSIG admin costs is paid with reserves.

**4. Workers' Compensation STSIG Base Rate and Member's Ex-Mod Rates(items 3 and 4 combined)**

Based on the June 30, 2022, Bickmore Actuarial report, the proposed base rate is 1.99 with the current 10% cap in place.

Adam Hillman moved to accept the Actuarial report as presented, a rate of 1.95 for 2021-22, and the mod-rates as presented. Jason Rubin seconded.  
Approved: Robert Fellingner, Adam Hillman, Jason Rubin, Cathleen Serna, Jodie VanOrnum, and Melanie Holmes. Opposed: None. Motion carried. Unanimous.

## 5. Workers' Compensation Financial Review

The workers' compensation financials were presented by Brooks Rice and are in the meeting materials. Brooks explained the funding sources, tail claims, funding surplus, and liabilities history. All the findings were outstanding, and workers' compensation continues to be trending in a positive direction.

## 6. Expenditures

Expenditures from December 1, 2021, to February 28, 2022, were presented and reviewed.

Cathleen Serna moved to accept the expenditures as presented. Melanie Holmes seconded.

Approved: Robert Fellingner, Adam Hillman, Jason Rubin, Cathleen Serna, Jodie VanOrnum, and Melanie Holmes. Opposed: None. Motion carried. Unanimous.

## 7. Loss Ratios

Brooks Rice reported on the loss ratios for the health programs through February 28, 2022. All programs are stable. Ratios are as follows:

Program	Current Year YTD Loss Ratio		Previous Year YTD Loss Ratio	
	Fiscal	Plan Al;dfj	Fiscal	Plan
Medical	100.54%	113.11%	97.33%	100.12%
Dental	78.91%	72.98%	83.20%	75.87%
Vision	70.08%	68.97%	73.77%	70.00%

The SISC stop-loss coverage will have an increase of 5%, which is to be celebrated and will result in a minimum increase in the medical rate for the new plan year. Dental and vision are performing similarly to last year.

No action is needed.

## 8. Stabilization Goals Annual Review

The annual stabilization goals were presented. No changes are recommended.

Robert Fellingner moved to accept the Stabilization Goals without changes. Adam Hillman seconded.

Approved: Robert Fellingner, Adam Hillman, Jason Rubin, Cathleen Serna, Jodie VanOrnum, and Melanie Holmes. Opposed: None. Motion carried. Unanimous.

## 9.. Investment Report Review / Treasurer's Report

The investment reports, as of February 28, 2022, were presented and reviewed. Robert Fellingner reviewed and signed the Treasurer's report.

The investment report as of February 28, 2022 states we have \$48.1M in total cash with \$3.2M in LAIF receiving a rate of return of 0.23%. CAMP funds have been liquidated and 19.6M is currently at Columbia Bank in a custodial account. Securities of \$1M have been purchased and held by BAIRD while we establish the NYC Mellan account. The remaining \$24.2M is split between Columbia Bank, formally Merchants Bank of Commerce, and Accounts with Partners.

We will be working with BAIRD to appropriately account for the investments, consistent with our reporting practices. Investments are adjusted to FMV at year-end. Admin seeded the account and will be refund the funds.

	<b>BAIRD</b>	<b>Columbia Bank</b>	<b>Total</b>
<b>Medical</b>	\$377,542	\$7,386,145	\$7,763,687
<b>Workers' Comp</b>	\$529,006	\$10,349,372	\$10,878,378
<b>Dental</b>	\$66,771	\$1,306,309	\$1,373,080
<b>Vision</b>	\$29,555	\$578,120	\$607,675
<b>Admin</b>	\$1,000	\$1,000	\$1,000
<b>Total</b>	\$1,002,873	\$19,620,946	\$20,623,820

Jason Rubin moved to accept the investment reports, as presented. Cathleen Serna seconded. Approved: Robert Fellingner, Adam Hillman, Jason Rubin, Cathleen Serna, Jodie VanOrnum, and Melanie Holmes. Opposed: None. Motion carried. Unanimous.

## **5. Unaudited Financial Reports**

Brooks Rice presented the unaudited financial reports through February 28, 2022.

The scorecard and details were reviewed. The scorecard amounts were before adjustment for IBNR. The combined health programs reported a surplus of \$267K. The combined workers' compensation programs reported a surplus of 324K.

The Workers' Compensation program continues to reduce outstanding liabilities due to claim management by SIA.

All programs are positive and secure.

Melanie Holmes moved to accept the unaudited financial reports as presented. Jason Rubin seconded. Approved: Robert Fellingner, Adam Hillman, Jason Rubin, Cathleen Serna, Jodie VanOrnum, and Melanie Holmes. Opposed: None. Motion carried. Unanimous.

## **PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA**

None.

**ADJOURN** – Robert Fellingner adjourned the meeting at 9:15 am.