

**SHASTA-TRINITY SCHOOLS INSURANCE GROUP
EXECUTIVE COMMITTEE MEETING MINUTES**

May 30, 2008

Hilltop Inn, 2300 Hilltop Drive, Redding, CA

ATTENDANCE

Members Present: President, James B. French, Trinity County Office of Education
Vice-President, Donna Heller, Columbia Elementary School District,
Black Butte Elementary School District
RoseAnn Adams, French Gulch-Whiskeytown Elementary School District, Igo Ono-
Platina Union Elementary School District, Shasta Union Elementary School District &
Redding Elementary School District
Art Schmitt, Shasta Union High School District
Adam Hillman, Shasta County Office of Education
Patricia Demo, Shasta College
Jody Thulin, Gateway Unified School District
Philip Brown, Enterprise Elementary School District
Harley North, Evergreen Union School District
Ex-Officio: Patrick Casey, Executive Consultant
Staff: DeDe Davis, Benefits Administrator
Others Present: See Attendance Sheet

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1.0 **CALL TO ORDER** – The meeting was called to order at 9:00 a.m. by President, Jim French followed by the Flag Salute.

2.0 **APPROVAL OF AGENDA** – A motion was made by Patricia Demo, Shasta College and seconded by Art Schmitt, SUHSD to approve the Agenda. The motion was approved unanimously.

3.0 **APPROVAL OF MINUTES** – The minutes of the March 28, 2008 Executive Committee Meeting were presented for approval. It was moved by Harley North, Evergreen seconded by Patricia Demo, Shasta College and unanimously approved to accept the minutes.

4.0 **PUBLIC COMMENTS**-None

5.0 **CORRESPONDENCE/EXECUTIVE COMMITTEE/EXECUTIVE CONSULTANT COMMENTS**
There was no correspondence.

6.0 GENERAL BUSINESS

6.1 Resignation of President of Executive Committee – Jim French announced his resignation as President of the Executive Committee effective 7-1-08. Jim will continue to serve on the Executive Committee as representing Trinity County Office of Education as Superintendent of Schools. Ballots for the election of a new President have been mailed out and are to be faxed or mailed in no later than June 9, 2008.

6.2 Appointment of Janet Crabtree's replacement for Executive Committee – Gateway has recommended that Jody Thulin be appointed to replace Janet Crabtree on the Executive Committee. A motion was made by Adam Hillman, SCOE and seconded by Donna Heller, Columbia to approve Jody's appointment to the Executive Committee. The appointment was unanimously approved by the Executive Committee.

6.3 Approve Self-Insured Medical Stop Loss Coverage - Pat Casey reviewed the proposal Highmark had provided prior to the March data being in. Highmark wanted to apply a different deductible on a high claimant. Tragically, the claimant passed away so that will no longer be a consideration. Bordan Darm, Mercer presented a proposal from Anthem Blue Cross to provide stop-loss coverage. Anthem Blue Cross came in considerably lower with their proposal at approximately a \$600,000 savings. A motion was made by Patricia Demo, Shasta College to approve the Anthem Blue Cross proposal as presented. The motion was seconded by Adam Hillman, SCOE and carried unanimously by the Executive Committee.

6.4 Executive Consultant Contract - Jim French, President, reviewed the Executive Consultant contract that is in place for three years. Pat Casey commented that he looks forward to serving the JPA for the next three Years. Pat also noted that CVT and PERS do not have a rate increase this year. CVT has not increased Rates for the last two years. Pat continues to look at what the options are for this JPA. RoseAnn Adams, Redding noted that a list of duties was not attached to the contract. It needs to be very clear what the contract duties consist of and should be attached. Donna Heller, Columbia commented that the 3% increase

was based on a CPI and contingent on goals and objectives. The contract does not refer to goals and objectives. RoseAnn Adams, Redding commented that the contract states Goals and Objectives are to be met and reviewed with the sub-committee. In five years there has been not Goals review. Jim French, President, commented that the contract needs to allude to the contents of the minutes. The contract needs to be amended to include that. Jody Thulin, Gateway inquired about how many days the contract includes

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and what the difference between the two contracts is. Jim French, President commented that the two contracts don't seem to align. Jim French requested the Executive Consultant contract be re-drafted with the Attachment A and send it out to the Executive Committee for review prior to signature.

6.5 Risk Management Contract – Jim French, President reviewed the background of the Risk Management Contract. There is an email from Pat Casey included in the Packet with Pat's response for counter Proposal. Pat commented that he looks forward to continuing the Risk Management Contract. Pat Reviewed the risk management services he provides. Pat noted that diligence in looking at claims and Trends is an important part of the services. His counter proposal is about two things. The first he would Like to see a number of days the contract would encompass. The second is an amount of \$48,000 which Is more reflective of the worth for services. Art Schmitt, SUHSD asked Pat to describe the counter Proposal. The Sub-Committee had recommended \$44,000. Pat explained that he is asking for \$48,000 for 60 days with a contract of two years. Phil Brown, Enterprise asked if the two days was derived from the prior contract based on 30 to 40%. Phil noted that $1.5 \text{ days per week} \times 52 \text{ weeks} = 78 \text{ days}$. Jim French, President noted that it is difficult to compare a large corporation overhead vs. an individual corporation. Phil Brown, Enterprise commented that the discussion should focus on a

consulting

agreement versus an employee. After much discussion Pat Casey requested \$46,800 as the contract

amount

with no reference to days. Jim French, President wanted to discuss services that are not included in the proposal. Pat Casey discussed examples of services he provided Grant. An example was a doctor recommended an employee not return to work. Pat went to the district and looked at the job required and made a recommendation to the district to help determine fit for work. Donna Heller, Columbia commented that if there was no Risk Management Contract, wouldn't the Executive Consultant Contract cover that under the Workers' Compensation portion. Adam Hillman, SCOE would like to see a list of services included in the contract along with any other duties as necessary. Jody Thulin, Gateway would

like

“other duties as assigned” included in the contract. Pat Casey commented that there isn't anything related to Risk Management that wouldn't be included. Phil Brown, Enterprise recommended a contract amount of \$48,000 and add the return to work services. Adam Hillman, SCOE would like a way to quantify the number of days. Jim French, President reviewed the proposal. The proposal should included what is proposed plus additional services. This would also include a separate report on Risk Management in the Executive Committee Meetings. A one year contract at \$48,000 is proposed and Pat will merge the list of duties. Phil Brown, Enterprise moved that the Risk Management Contract for an amount of \$48,000 for a period of one year be approved to include a merged list of duties as follows: Part 1 Sub-Committee proposed list of duties as well as Part 2 list of duties noted on the Executive Consultant General Services list for Risk Management and Part 3 to include a return to work program. There will be no specific reference to days but will require reporting to the Executive Committee meetings. There will be no exclusion of services currently being provided. A report will be submitted to the Executive Committee by email if a meeting is cancelled. RoseAnn Adams seconded the motion. The motion was unanimously approved by the Executive Committee. Adam Hillman, SCOE thanked the sub-committee for the work they performed as well as personally thanking RoseAnn for chairing the sub-committee. Jim French, President noted that we are better off for the discussion.

7.0 Adjournment - The meeting was adjourned at approximately 10:00 a.m. The next meeting will be a Board of Directors Meeting on May 30, 2008 at the Hilltop Inn.

Respectfully submitted,

DeDe Davis
Benefits Administrator

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Adam Hillman, President
Shasta-Trinity Schools Insurance Group