



2018/19 Loss Prevention Incentive Program

GET UP TO \$5000 FOR YOUR DISTRICT BY FOLLOWING FOUR EASY STEPS!

The goal of the Loss Prevention Incentive Program is to increase safety, promote wellness, and decrease on-the-job injuries by implementing consistent prevention strategies. All districts are encouraged to participate; however it is not mandatory.

Safety incentives are paid to each qualifying district at the end of the plan year in the form of a reimbursement account that can be used to purchase safety and wellness related items. School districts simply purchase the items and then forward a reimbursement form to STSIG (see attached example). This will promote a culture emphasizing safety and allows districts to secure products that would not be possible under current budget restraints.

In order to earn Safety Incentive Dollars member districts must successfully complete the four required activities during the course of the plan year (July 1, 2018-June 30, 2019):

1. Follow Your District's Illness and Injury Prevention Plan

- a. Maintain an active safety committee that meets regularly throughout the year.
- b. Update and initial your IIPP annually (or as changes occur) with any change of the responsible person, or changes in the district impacting safety.
- c. Track your safety training by keeping records in your IIPP.

2. Participate in STSIG Safety Trainings Throughout the Year.

- a. Training attendance required for each district is based upon payroll:

SIZE	Hours
Very Large Districts (Annual Payroll greater than \$10 million)	50
Large Districts (Payroll \$5 million - less than \$10 million)	25
Medium Districts (Payroll \$2 million – less than \$5 million)	10
Small Districts (Payroll less than \$2 million)	3

- b. Credit for training is awarded on a “contact hour” basis. One employee in a one-hour class taught by STSIG Loss Prevention equals one hour.
- c. The dates and subjects of training classes are determined by your district safety representative with a goal of meeting lawfully mandated training requirements first. Any safety topics of specific interest to your district or site can be requested at any time.

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3. Participate in a District Work Comp Review with us.

- a. A representative from STSIG will briefly meet with your district representative(s) to discuss your Workers' Compensation rate, claim history, and options for reducing your mod rate.
- b. Included in this discussion will be a review of your Return To Work policy.
- c. Attendees at this meeting should include representatives from Human Resources, Budgeting, Safety, and Administration.

4. Maintain an Active Safety Communication program.

- a. Multiple avenues of communication are the best approach and can include onsite bulletin boards, employee newsletters, district website, or payroll stuffers.
- b. Communication can include general safety tips or educational information about worker's compensation and claim impact (i.e. how a self-insured program works, how claims cost affect the bottom line, etc.)
- c. Employees should receive safety communication quarterly, at a minimum. Monthly is suggested.
- d. The safety communication activities are simply reported at the end of the year using a memo format provided by STSIG.

FINANCIAL INCENTIVE AMOUNTS:

After completing the four activities school districts will be awarded according to the schedule below. Incentive levels vary based on the payroll size of a district:

SIZE	PAYROLL	INCENTIVE
Very Large Districts	Annual Payroll Greater than 10M	\$5,000
Large Districts	5M – less than 10M	\$3,500
Medium Districts	2M – less than 5M	\$2,500
Small Districts	0 – less than 2M	\$1500

A quality safety program impacts the entire JPA membership. It is our hope to create a positive, collaborative atmosphere among our districts as we strive toward improved employee engagement and safety.

Use the Checklist! To keep track of your progress and to report program completion, please go to Loss Prevention/Safety Incentive Program on our website and download your Loss Prevention Checklist today.

For more information or to schedule training please contact the Prevention Services Manager, Kurt Walling at 530-221-6444 or by email at kwalling@stsig.org.