

AGENDA
SHASTA-TRINITY SCHOOLS INSURANCE GROUP
BOARD OF DIRECTORS MEETING
Hilltop Inn – DOWNSTAIRS CONFERENCE ROOM
2300 Hilltop Drive, Redding, CA
FRIDAY, JANUARY 27, 2012 9:15 A.M. to NOON

Item No.	Item	Background/Recommendation	Action/Information	Page No.
1.0	CALL TO ORDER	Announcement of Quorum	A	
2.0	APPROVAL OF REGULAR AGENDA	Approve Agenda of January 27, 2012 Board Meeting	A	
3.0	APPROVAL OF MINUTES	Approve Minutes of September 15, 2011 Board Meeting	A	M1 – M3
4.0	PUBLIC COMMENTS	Members of the public may address the Board regarding any items on the agenda within the subject matter jurisdiction of the Board, provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the President subject to the approval of the Committee.	I	
5.0	CORRESPONDENCE	January 12, 2012 received letter from Cascade Superintendent requesting inclusion of new charter school employees into the JPA.	I	
6.0	CONSENT AGENDA			
	Approval of Consent Agenda - These action items are of a routine nature or items for which no discussion is anticipated and are acted upon by a single vote. Board Members may request that any item be removed and given individual consideration as a Regular Agenda item under Action.			
	6.1 General:			
	6.1.1 Designate Official Correspondence Address and Phone Number for the Shasta-Trinity Schools Insurance Group: The official address and phone number of the Shasta-Trinity Schools Insurance Group is: 350 Hartnell Avenue, Suite D, Redding, CA 96002 530/221-6444 530/221-6225 (fax)			
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	6.1.2 Designate Official Representatives and Alternates to the Board of Directors: Attached is the current list of representatives and their alternates to the Shasta-Trinity Schools Insurance Group Board of Directors.			
	Page 2-4			
	6.1.3 Annual Review and Adoption of Investment Policy: Pursuant to G.C. 53646, a statement of investment policy must be reviewed by the Board for adoption. The investment policy has not changed, nor are there any proposed changes.			
	Page 5-6			
	6.1.4 Northern CA Schools Insurance Group (NCSIG) resolution. The original resolution of STSIG joining NCSIG cannot be located. The original formation documents date back to 1991. The attached document recreates the original and will assist NCSIG in recertifying accreditation.			
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7.0	WORKERS' COMPENSATION PROGRAM			
7.1	7.1.1 General Status Claim Committee Update	A brief description of the roles and responsibilities of the claims committee will be provided as well as the status of any pending activity.	I	10
	7.1.2 New Self-Insured Program	Claims will be presented for the New and Old Self-Insurance Programs by LWP.	I	11-15
	7.1.3 Old Self-Insured Program		I	16-17
7.2	Risk Management/Loss Control Programs	During the September 2011 Retreat, the Board of Directors tasked the STSIG to formulate a multifaceted approach for loss control including a more aggressive Return to Work Program, Safety Committee/IIPP, Communication Campaign and Education. A structured incentive program will be provide to the group for approval, effective July 1, 2012.	A	18-21
7.3	Worker's Compensation Training	Information on February Training	I	22-23
8.0	EMPLOYEE BENEFITS PROGRAMS			
8.1	Medical Program Review Claims and Trends for 2011/12	Claims will be presented and Trend for 2011/12 will be presented by Mercer.	I	24-31
8.2	Dental Claims and Trends Review	Overview of trending for the program will be provided to the board.	I	32-35
8.3	Vision Claims and Trends Review	Overview of trending for the program will be provided to the board.	I	36-39
9.0	FINANCE COMMITTEE			
9.1	Finance Committee 9.1.1 Approval of 6-30-311 Audit	The Finance Committee also acts as the STSIG Audit committee. The committee recently received the annual audited financials from the Matson & Isom auditor. The Finance /Audit committee presents the final audit report and financials for approval.	A	40
	9.1.2 Trending Year End and Financial Goals Review	The Finance Committee recently met and reviewed the year to date and trends for the current plan year and update will be provided for the Board's information.	I	41-44
	9.1.3 Revision of 2011/12 Budget	The Final Revised Budget for 2011/12 will be presented for approval.	A	45-46

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10.0	HEALTH BENEFITS COMMITTEE REPORT			
10.1	Final Wellness Incentive Numbers	Phase One and Phase Two final numbers will be communicated to the Board of Directors.	I	47
10.2	Health Benefits Committee Plan Change Recommendations	The Health Benefits Committee will present their recommendations for medical plan changes effective 7-1-12.	A	48-51
10.3	Health Benefits Committee Wellness Incentive Recommendations	The Health Benefits Committee will present a small modification to the existing Wellness platform for the Board consideration, effective 7-1-12.	A	52
10.4	Proposed Modification of the administration of Wellness Incentives for New Hires	The process involved with the new hire wellness program has been very difficult and time consuming to administer. Consideration should be given to allowing new hires to participate in the program, up to October 31, 2012 – the end date of Phase two.	A	53
11.0	GENERAL BUSINESS			
11.1	Request for inclusion of Charter School	New charter school is expected to open with five teachers. The Superintendent is requesting inclusion into the JPA.	A	54-55
11.2	Investment Report	Investment Reports are presented for the Committee's review.	I	56-57
11.3	Determine Retreat Meeting Date	Review and approve September date for Board Retreat and Meeting	A	58
11.4	Form 700 – Statement of Economic Interest	Board members are required to submit their 2011 Form 700 – Statement of Economic Interest to STSIG by March 31, 2012.	A	59
11.5	Eligibility System for 7/1/12 Renewal	Currently employee benefit eligibility is handled manually with Medical, Dental and Vision all requiring separate administration. The benefit of a “stand alone, all encompassing” eligibility system will be presented to the board for consideration.	A	60-61
11.6	California Association of Joint Powers Authorities (CAJPA) Legislation Update	The Sacramento Bee last month featured an analysis of influential associations, in which CAJPA was mentioned.	I	62
12.0	ADJOURNMENT		A	
	NEXT MEETING: The next meeting will be a Board Retreat and Executive Committee Meeting on Thursday, September ??, 2012 (TBD) from 9:00 a.m. to 3:00 p.m. and 3:15 to 5:00 p.m. respectively at McConnell Foundation 800 Shasta View Drive, Redding, CA			

AMERICANS WITH DISABILITIES ACT ASSISTANCE

Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify our office (221-6444) as soon as possible. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to Shasta-Trinity Schools Insurance Group programs and events.