

**AGENDA**  
**SHASTA-TRINITY SCHOOLS INSURANCE GROUP**  
**BOARD OF DIRECTORS MEETING**  
**SCOE – UPSTAIRS CONFERENCE ROOM**  
**1644 Magnolia Avenue, Redding, CA**  
**FRIDAY, APRIL 20, 2012 9:00 A.M. to NOON**

Item No.	Item	Background/Recommendation	Action/Information	Page No.
1.0	<b>CALL TO ORDER</b> <b>PLEDGE OF ALLEGIANCE</b>	Announcement of Quorum	A	
2.0	<b>APPROVAL OF AGENDA</b>	Approve Agenda of April 20, 2012 Board Meeting	A	
3.0	<b>APPROVAL OF MINUTES</b>	Approve Minutes of January 27, 2012 Board Meeting	A	
4.0	<b>PUBLIC COMMENTS</b>	Members of the public may address the Board regarding any items on the agenda within the subject matter jurisdiction of the Board, provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the President subject to the approval of the Committee.	I	
5.0	<b>CORRESPONDENCE</b>			
5.1	5.1.1 A letter of intent to join the JPA's employee benefits program was received from Butte Valley Unified School District. 5.1.2 A letter and resolution of Intent to Withdraw from the JPA was received from Evergreen Union Elementary School District. 5.1.3 Letters and resolutions were received from Anderson Union High School District and Cascade Union Elementary School District. Many years ago district's teachers exited the JPA and for administration reasons, have opted to go with one business partner for health benefits programs. 5.1.4 Cascade Union Elementary School District submitted a letter and resolution to withdraw from the Workers' Compensation Program. 5.1.5 Several letters were received requesting to migrate from a composite rate structure into a tiered rate structure effective 7-1-2012. Total of 504 employees are moving to the tiered rate structure.		I I I I I	
6.0	<b>CONSENT AGENDA</b>			
6.1	6.1 Designate Official Correspondence Address and Phone Number for the Shasta-Trinity Schools Insurance Group: The official address and phone number of the Shasta-Trinity Schools Insurance Group is: 350 Hartnell Avenue, Suite D, Redding, CA 96002 530/221-6444 530/221-6225 (fax) 6.2 Designate Official Representatives and Alternates to the Board of Directors: Attached is the current list of representatives and their alternates to the Shasta-Trinity Schools Insurance Group Board of Directors. 6.3 Annual Review and Adoption of Investment Policy: Pursuant to G.C. 53646, a statement of investment policy must be reviewed by the Board for adoption. The investment policy has not changed, nor are there any proposed changes. 6.4 Open Enrollment Schedule: Open Enrollment meeting attendance is again encouraged and the schedule is presented for the Board's information. Once again, attendance will be the first step in the Wellness Program that reduces the member's copay and deductibles.		A A A A	

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6.2	<p><b>Contract Approval</b></p> <p><b>6.2.1 InterWest Insurance Services Proposal for Broker &amp; Loss Control Services</b></p> <p><b>6.2.2 Mercer Broker Services</b></p> <p><b>6.2.3 Healthyroads Wellness Platform</b></p> <p><b>6.2.4 Matson &amp; Isom</b></p> <p><b>6.2.5 Matson &amp; Isom</b></p>	<p>The following contracts are recommended for approval:</p> <p>The following contracts are recommended for approval: A proposal from InterWest to provide Broker and Loss Control Services for the 2012/13 program year is presented with no increase.</p> <p>Mercer has presented a proposal for Broker Services with no increase and is included with this packet. Stop loss placement responsibility to move to Mercer with 4% excess commission – current vendor is 5%.</p> <p>Based on the Health Benefits Committee recommendation, Healthyroads has presented a proposal for their Wellness Platform and it is included with this packet. The renewal reflects no increase.</p> <p>The following contract is recommended for approval: A two year Proposal from Matson &amp; Isom for Auditing Services reflects no increase.</p> <p>The following contract is recommended for approval: A two year Proposal from Matson &amp; Isom for Special District Annual Reporting reflects no increase.</p>	A	
6.3	<p><b>Set Meeting Dates for 2012/13</b></p> <p>Meeting dates for the Board and Executive Committee are proposed as follows:</p> <p><u>Executive Committee:</u></p> <p>Thursday, Sept. 27, 2012* 2:30 p.m. – 4:00 p.m. (Retreat)</p> <p>Friday, Jan. 25, 2013 9:00 a.m. - Noon</p> <p>Friday, March 29, 2013 9:00 a.m. – Noon</p> <p><u>Board of Directors:</u></p> <p>Thursday, Sept. 27, 2012* <b>8:30 a.m.</b> – 2:30 p.m. (Retreat)</p> <p>Friday, April 19, 2013 9:00 a.m. – Noon</p> <p>*This meeting is proposed as a Board Retreat at McConnell Foundation and will be held prior to the Executive Committee Meeting. Board Meeting begins at 8:30 a.m.</p> <p>All meetings are at 9:00 a.m. unless otherwise specified and will be held at the Hilltop Inn in Redding, CA. All meetings are open to the public and your participation is encouraged.</p>		A	
7.0	<b>GENERAL BUSINESS</b>			
7.1	<p><b>Financial Reports</b></p> <p><b>7.1.1 Year-to-Date Financial Reports (2011/12)</b></p>	Financial Reports are presented for the Board's information.	I	

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7.2	<b>District Interested in Joining JPA Butte Valley Unified School District</b>	A letter of intent to join the JPA's employee benefits program was received from Butte Valley Unified School District.	A	
8.0	<b>WORKERS' COMPENSATION PROGRAM</b>			
8.1	<b>Workers' Compensation Claims Report</b>  8.1.1 <b>New Self-Insured Program</b> 8.1.2 <b>Old Self-Insured Program</b>	A brief claims overview will be presented for the New and Old Self-Insurance Programs by LWP with an emphasis on how the losses have matured over the course of the program.	I	
8.2	<b>Actuarial Study &amp; Rates</b>  8.2.1 <b>Accept 2012 Actuarial Study</b> 8.2.2 <b>Approve 2012/13 Workers' Comp. Rates</b>	Based on the Actuarial Report prepared and presented by BRS at the March 23, 2012 Executive Committee Meeting, the report and rate increase will be presented for approval as recommended by the Executive Committee.	A	
8.3	<b>2012/13 Experience Modification Factors</b>	Likewise, the Ex-Mods are presented as recommended by the Executive Committee for approval.	A	
8.4	<b>Risk Management/Loss Control Programs</b>  8.4.1 <b>Status Update on 11/12 Loss Control</b>  8.4.2 <b>Incentive Program Acceptance</b>	Dante Bellino from InterWest Insurance will provide a brief overview of the results of the Loss Control program for the current plan year  Four step Incentive Program will be presented for approval.	I  A	
9.0	<b>HEALTH BENEFITS PROGRAMS</b>			
9.1	<b>Medical Program</b>  9.1.1 <b>Review Claims and Trend for 2011/12</b>  9.1.2 <b>Conditioned Care/Anthem</b>  9.1.3 <b>Medical Plan Open Enrollment Details</b>  9.1.4 <b>Prescription Drug Plan</b>	Claims will be presented and Trend for 2011/12 will be presented by Mercer.  Due to low participation, a recommendation will be made to not renew the program.  Given the new three plan options, employees will be required to select one of the newly offered plans for July 1, 2012. For those employees who fail to make a selection, a default plan needs to be identified by the Board.  The Executive Committee recommended the following Envision Rx Changes. Generic prescription co-pay will be reduced to \$7.50 for 30 day at retail or \$22.50 for 90 days at retail and \$15.00 for 90 day mail order. Specific contracted major retail pharmacies will accept 90 day generic prescriptions for 2 month co-pays rather than 3 month co-pays.	I  A  A  A	

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	<p data-bbox="175 302 480 327"><b>9.1.5 Stabilization Policy</b></p> <p data-bbox="175 422 500 480"><b>9.1.6 Recommend 2012/13 Medical Rate</b></p>	<p data-bbox="597 184 1273 300">DAW penalties will only be able to be overridden with a LMN from the member's physician. Retiree's prescription drug benefits will move into the Envision Rx plan with the rest of the population.</p> <p data-bbox="597 331 1252 422">The Executive Committee recommended modification of the Stabilization Policy pursuant to recently discovered CAJPA standards.</p> <p data-bbox="597 453 1260 569">Based upon the trend data, plan design changes and stabilization goals consistent with the Executive Committee's presentation, a rate recommendation will be made to the Board.</p>	<p data-bbox="1354 275 1377 300">A</p> <p data-bbox="1354 394 1377 420">A</p>	
<b>9.2</b>	<p data-bbox="175 604 431 630"><b>Dental &amp; Vision Rates</b></p> <p data-bbox="175 661 459 686"><b>9.2.1 Set Dental Rates</b></p> <p data-bbox="175 781 459 806"><b>9.2.2 Set Vision Rates</b></p>	<p data-bbox="597 667 1263 751">Delta Dental will provide a brief overview on the impact of the Implant Coverage change of 7-1-2012. The Executive Committee recommends a zero rate increase.</p> <p data-bbox="597 783 1252 846">The Executive Committee recommends a zero rate increase on the vision programs.</p>	<p data-bbox="1354 667 1377 693">A</p> <p data-bbox="1354 783 1377 808">A</p>	
<b>10.0</b>	<b>GENERAL BUSINESS</b>			
<b>10.1</b>	<b>Approve Preliminary 2012/13 Budget</b>	Based on the rate recommendations and financial reports, the Preliminary Budget for 2012/13 is presented for approval.	A	
<b>xx</b>	<b>ADJOURN TO CLOSED SESSION</b>	Per Gov. Code Secs. 54957, the Executive Committee will enter into a closed session to discuss Public Employee Performance Evaluation.	A	
<b>xx</b>	<p data-bbox="175 1184 558 1209"><b>RECONVENE IN OPEN SESSION</b></p> <p data-bbox="175 1234 509 1318"><b>Announcement of Any Reportable Actions Taken in Closed Session</b></p>	<p data-bbox="597 1184 899 1209">Open Session/Call to Order</p> <p data-bbox="597 1247 1240 1310">With respect to every item of business discussed in Closed Session</p>	A	
<b>11.0</b>	<p data-bbox="626 1356 821 1381"><b>ADJOURNMENT</b></p> <p data-bbox="188 1388 1273 1507">NEXT MEETING: The next meeting will be a <b>Board Retreat</b> and <b>Executive Committee Meeting</b> on <b>Thursday, September 27, 2012</b> from <b>8:30 a.m. to 2:30 p.m.</b> and <b>2:30 to 4:00 p.m.</b> respectively at <b>McConnell Foundation</b> 800 Shasta View Drive, Redding, CA</p>		A	

**AMERICANS WITH DISABILITIES ACT ASSISTANCE**

Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify our office (221-6444) as soon as possible. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to Shasta-Trinity Schools Insurance Group programs and events.