

**SHASTA-TRINITY SCHOOLS INSURANCE GROUP  
BOARD OF DIRECTORS MEETING MINUTES**

**June 11, 2004**

Best Western Hilltop Inn

ATTENDANCE

Members Present: President, Jim French, Trinity County Office of Education  
John Almond, Cascade Union Elementary School District  
Jackie Titus, Anderson Union High School District  
Donna Heller, Columbia and Black Butte Elementary School District  
Art Schmitt, Shasta Union High School District  
Sue Wallick (Ramsay), Bella Vista Elementary School District  
Linda Kinsinger, Shasta-Trinity ROP  
Robert Watson, Grant Elementary School District  
Sandra Taylor, Happy Valley Union Elementary School District  
Wesley Schrader, Douglas City Elementary School District  
Laura Merrick, Cottonwood Elementary School District  
Mike Grady, Mt. Union Elementary School District and  
Indian Springs Elementary School District

Ex-Officio: Patrick Casey, Executive Consultant

Staff: DeDe Davis, Benefits Administrator

Others Present: See Attendance Sheet

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1.0 **President, Jim French, called the meeting to order at 9:15 a.m.**

2.0 **APPROVAL OF AGENDA** – It was moved by Laura Merrick, seconded by Donna Heller, and unanimously approved to accept the agenda.

3.0 **APPROVAL OF MINUTES** – The minutes of the March 26, 2004 meeting were presented for approval. It was moved by Linda Kinsinger, Shasta-Trinity ROP, seconded by Sandra Taylor, and unanimously approved to accept the minutes as presented.

4.0 **PUBLIC COMMENTS** – there were no comments at this time.

5.0 **CORRESPONDENCE/EXECUTIVE COMMITTEE/EXECUTIVE CONSULTANT COMMENTS**  
There was no correspondence.

6.0 **GENERAL BUSINESS** – There were no items for discussion.

**7.0 WORKERS' COMPENSATION PROGRAM**

7.1 **Review Refund of Premium from ACE** - Pat Casey reviewed the reason for the refund of premium from ACE. Apparently the JPA had been over billed for CIGA charges as part of the ACE premium. Once ACE recalculated the premiums, they realized the overpayment and notified the JPA of the \$164,267.00 credit balance. Mr. Casey distributed a breakdown of his recommendation for the allocation of the refund which included the establishment of a safety fund to be included in the budget every year. Robert Watson, Grant Elementary School District moved to accept the recommendations as presented with the stipulation that Mr. Casey would return to the Board after receiving district input with a plan for the expenditure of the remaining \$34,535.00. The motion was seconded by John Almond and approved unanimously by the Board.

7.2 **Update on SAWCXII Estimated Deficit** – Pat Casey reviewed the deficit and expressed concerns over the current SAWCXII JPA which has been reduced to thirteen members and a four person Board, and how they are progressing. Suggestions have been made that the SAWCXII JPA be disbanded and return the funds and claims to the individual members. SAWCXII feels that it is still viable. Until something changes, we could continue to receive the annual billings for the SAWCXII Deficit, which is fairly unpredictable.

7.3 **Approval of Excess Workers' Compensation Insurance Rate and Level** – Pat Casey discussed three different options for excess carrier and premiums for the 2004-05 Plan Year. Keith Shuler, InterWest, commented that many JPA's as well as independents are moving to Self-Insurance. This is having an impact on the Self-Insured Rates. The three options presented to the Board included staying at the \$500,000. risk level with an increase in premium or assuming higher levels of risk at \$750,000. or \$1,000,000. with quite a reduction in premium. Art Schmitt, SUHSD, moved to accept the option of moving to the \$1,000,000. risk level with the savings in premium between the \$500,000. and \$1,000,000. risk levels being placed in a savings account working towards the \$1,000,000. risk level amount. Donna Heller, Columbia and Black Butte, seconded the motion. The motion was unanimously approved by the Board.

7.4 **Approval of Loss Control Contract for 2004-05 Plan Year** – Pat Casey reviewed the proposals for Loss Control services for the 2004-05 Plan Year. The Loss Control for the 2003-04 Plan Year is with Keenan &

Associates in the amount of \$30,000. for approximately 40 days of service. The Keenan & Associates proposal for the 2004-05 Plan Year is \$90,000 which is an increase of \$60,000. The proposal received by InterWest is for 100-110 days of service to the JPA for a contract amount of \$50,000. with a renewal for the 2005-06 Plan Year with no change in the contract amount. After some discussion regarding Loss Control and Risk Management, Robert Watson, Grant, recommended a possible penalty for districts who are not complying with OSHA standards and Loss Control recommendations. The Executive Director is working with the Ex-Mod Committee to hopefully come up with a future recommendation that will address this. Mr. Casey noted that other JPA's are increasing ex-mods by .1 or .2 for districts not complying with state or JPA recommendations. One example would be the Post Offer Pre-Placement Physicals. Some districts do not utilize this service prior to filling positions. Linda Kinsinger, Shasta-Trinity ROP, moved to accept the InterWest proposal for Loss Control services as presented. The motion was seconded by Sandra Taylor, Happy Valley, and unanimously approved by the Board.

- 8.0 **Adjournment** – Pat Casey asked if there was a need for a September Board Meeting and the general consensus was to cancel the meeting. Mr. Casey also noted that we may be trying a different location for the next meeting. There being no further business, the meeting was adjourned at 9:50 p.m.

Respectfully submitted,

DeDe Davis  
Benefits Administrator

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Patrick H. Casey, Executive Consultant  
Shasta-Trinity Schools Insurance Group

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James French, President  
Shasta-Trinity Schools Insurance Group